



City of Anaheim PLANNING DEPARTMENT

REQUEST FOR PUBLIC RECORDS

Thank you for your inquiry regarding records request. We will reply to your request within 10 days from receipt of your request, in accordance with GC §7922.000.

Please complete the following:

Name: _____

Address: _____

City, State, Zip: _____

Daytime Telephone Number: _____ E-mail _____

SIGNATURE

DATE

I would like copies of the following (check all that apply):

- RESOLUTION
- STAFF REPORT

Records request/Project Description (please provide case number(s) or site address(es)):

PLEASE CONTACT THE ARCHITECT FOR COPIES OF PLANS

For Internal Office Use:

Request Received By (Initials): _____

Date Requestor Notified: _____

Initials of Responsible Person: _____

LIST OF FEES

Be advised the fees are as follow:

- Documents copied to disk: \$10.00 per disk
- Copies from imaging system: \$1.00 per page
- Copies (8 ½ x 11 and 8 ½ x 14): 10¢ per page
- (8 ½ x 11) color maps printed from screen: \$4.00 per page
- (8 ½ x 11) black & white maps printed from screen: \$2.00 per page
- Copies (11x 17): 25¢ per page
- Audio recording of Planning Commission: \$25.00 per meeting