



SEX-ORIENTED BUSINESS PERMIT APPLICATION

PLANNING SERVICES DIVISION

INTRODUCTION

It is unlawful for any person or entity to operate, engage in, conduct or carry on any sex-oriented business within the City of Anaheim unless the owner first obtains a sex-oriented business permit and a business license from the City of Anaheim. The purpose of the Sex-Oriented Business Permit applications is to facilitate the Planning Department's review to ensure all applications for a Sex-Oriented Business Permit satisfy the requirements of the Anaheim Zoning Code (AZC). All Sex-Oriented Business Permit applications require review by a City Hearing Officer.

PROCEDURES

Applications, found on the Planning Services Forms & Applications website, for Sex-Oriented Business Permits will be processed within five (5) business days of receipt to determine completeness. Additional information will be requested for applications deemed incomplete and review of subsequent resubmittal materials will be processed within an additional five (5) business days. A Hearing Officer will hold a public hearing within forty-five (45) calendar days after an application is deemed complete. The Hearing Officer will provide notice of the time and place to the applicant at least fifteen (15) calendar days in advance of the public hearing date. The Hearing Officer shall provide a decision within ten (10) calendar days upon completion of the public hearing and will transmit the decision to the Planning Director for issuance or denial of the permit. Conditions of approval may be applied to an approved permit.

SUBMITTAL REQUIREMENTS:

The following checklist shows minimum information and materials required for processing Sex-Oriented Business Permit applications. Additional information or materials may be requested. Please contact a planner at 714-765-5139 to confirm applicability of submittal items. Plans must comply with the [E-plan Submittal Requirements](#) and [Sheet Numbering Guidelines](#). Submittal requirements are as follows:

ALL APPLICATIONS

- 1. [BUSINESS LICENSE APPLICATION](#): Applications for a Business License must be processed concurrently. For more information on obtaining a Business License, contact (714) 765-5194.
- 2. CODE REQUIREMENTS: Read applicable code requirements provided under [A.M.C. Chapter 18.54](#) (Sex-Oriented Business). Employee Identification Cards will be required and can be processed concurrently with the application for Sex-Oriented Business Permit.
- 3. FEE: The minimum initial deposit is identified in the [Planning and Zoning Fee Schedule](#). After online or in-person submittal is completed through [GoPost](#), payment will be requested. Once payment is received, your application will be routed for review.
- 4. APPLICATION FORM: The eight (8) page application for a Sex-Oriented Business Permit is located below this checklist.
 - CORPORATION / PARTNERSHIP DOCUMENTATION (if applicable):
 - Include a copy of the Certificate of Limited Partnership, Articles of Organization (L.L.C.) or Articles of Incorporation
 - Include documentation that the signator has authority to act on behalf of the partnership or corporation.
- 5. CERTIFIED COPY OF LEASE: If the business owner is a lessee or sub-lessee, a copy of the lease establishing tenancy shall be provided.
- 6. VERIFICATION OF OWNERSHIP:
 - PRELIMINARY TITLE REPORT (Must have been prepared within the last 6 months of submittal date);
 - OR
 - GRANT DEED; and
 - RECENT PROPERTY TAX BILL
- 7. [DEPOSITOR'S TRUST FUND \(DTF\) SETUP FORM](#)
- 8. LETTER OF OPERATION: Submit a typed letter describing the business operations and explaining how the proposed business will satisfy the applicable requirements set forth in the [A.M.C. Section 18.54.030.050](#). The letter shall be specific, and address all applicable requirements. If an item is not applicable the letter shall state that.

SEX-ORIENTED BUSINESS PERMIT APPLICATION SUBMITTAL CHECKLIST

- 9. [SITE PLAN](#): Submit a scaled site plan which addresses the following:
 - PARKING CALCULATION: Parking areas with [calculation](#) (Sex-Oriented Businesses that are primarily live performance require 10 parking spaces per 1,000 s.f. of GFA; Sex-Oriented Businesses that are primarily a book or video store require 5.5 parking spaces per 1,000 s.f. of GFA; please see [A.M.C. Section 18.42.040](#).010 for parking space requirements for all other uses).
 - PARKING VARIANCE: For properties that do not meet minimum parking requirements, please see [A.M.C. Section 18.42.110](#).030 (Parking Variances) for processing a waiver or deviation from parking requirements for a sex-oriented business.
- 10. [FLOOR PLAN](#): Submit a scaled floor plan including, but not limited to, showing all areas accessible to the public including any areas accessible to members of the public who pay a fee and/or join a private club or organization, any restroom facilities, any seating areas, any entertainment and stage areas, and any dressing room facilities.
- 11. [SIGN PLAN](#): Include the location and dimensions of existing and proposed signs separately or on the site plan.
- 12. [LANDSCAPING PLAN](#): Include landscaping details separately or on the site plan.

SEX-ORIENTED BUSINESS PERMIT APPLICATION FORM

CITY OF ANAHEIM – PLANNING SERVICES DIVISION

SECTION A: BUSINESS AND BUSINESS OWNER INFORMATION

APPLICATION TYPE (*check appropriate permit(s) requested*):

Sex-Oriented Bookstore

Sex-Oriented Cabaret

Sex-Oriented Theater
(Live Performances)

Sex-Oriented Motion Picture Arcade

Sex-Oriented Motion Picture Theater

Sex-Oriented Retail Establishment

BUSINESS INFORMATION:

Business Name:

Business License No.:

Business Phone:

E-mail Address:

Business Address or Location:

City:

State:

Zip:

Mailing Address:

City:

State:

Zip:

BUSINESS OWNER (APPLICANT) INFORMATION:

Business Owner (Applicant) Name:

Company Name:

Alias or Maiden Name:

Phone No:

Home Address:

E-mail Address:

City:

State:

Zip Code:

Place of Birth:

Date of Birth:

Social Security No.:

Sex:

Male Female

Age:

Height:

Weight:

Hair Color:

Eye Color:

CA Driver's License No. or CA ID No.:

Other State License No. or ID No.:

State:

SEX-ORIENTED BUSINESS PERMIT APPLICATION FORM

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SECTION A: BUSINESS AND BUSINESS OWNER INFORMATION

BUSINESS OWNER (APPLICANT) SEX ORIENTED BUSINESS PERMIT HISTORY:

Does the business owner currently have, previously held, or previously applied for a Sex-Oriented Business Permit?

Yes No

If yes, provide information below:

Business Name:	Address:
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Start Date:	End Date:	City:	State:	Zip:
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Business Name:	Address:
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Start Date:	End Date:	City:	State:	Zip:
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Business Name:	Address:
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Start Date:	End Date:	City:	State:	Zip:
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Have any permits been suspended, revoked, or denied?

Yes No

If yes, provide information below:

Location:	Date:	Revoked by whom (agency) and reason:
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Location:	Date:	Revoked by whom (agency) and reason:
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BUSINESS OWNER (APPLICANT) EMPLOYMENT HISTORY:

Provide complete business, occupation, and employment history for five years preceding application:

Business/Company:	Location:	Start Date:	End Date:
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Business/Company:	Location:	Start Date:	End Date:
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Business/Company:	Location:	Start Date:	End Date:
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BUSINESS OWNER (APPLICANT) RESIDENCE HISTORY:

Has the business owner resided at a different location (specified above) within the last five (5) years?

Yes No

If yes, list any previous addresses within the last five (5) years:

Start Date:	Address:
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End Date:	City:	State:	Zip:
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Start Date:	Address:
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End Date:	City:	State:	Zip:
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Start Date:	Address:
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End Date:	City:	State:	Zip:
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SEX-ORIENTED BUSINESS PERMIT APPLICATION FORM

CITY OF ANAHEIM – PLANNING SERVICES DIVISION

SECTION A: BUSINESS AND BUSINESS OWNER INFORMATION

BUSINESS OWNER (APPLICANT) ACKNOWLEDGEMENT

The following must be initialed by the Business Owner*(Applicant):

	1. I have received and reviewed a copy of Chapter 18.54 (Sex-Oriented Businesses) of the Anaheim Municipal Code (A.M.C.) and the information checklist relating to the Sex-oriented Business.
	2. I have submitted a site plan with this application designating the building and/or unit proposed for the proposed Sex-Oriented Business, and a dimensional interior floor plan depicting how the business will comply with all applicable requirements of Chapter 18.54 of the Anaheim Municipal Code. (A.M.C. 18.54.030.030.0304)
	3. I have submitted a letter with this application, describing the proposed business and explaining in detail how the business will satisfy the applicable requirements of the Anaheim Municipal Code Section 18.54.030.050. (A.M.C. 18.54.030.030.0303)
	4. I am familiar with and understand the provisions of Chapter 18.54 applicable to the proposed Sex-oriented Business, including the following: <i>It is a misdemeanor for any person under the age of eighteen or any obviously intoxicated person to enter or remain on the premises of a Sex-Oriented Business at any time. A sign giving notice of this provision must be prominently posted at each entrance of the business. Every person having responsibility for the operation of the Sex-Oriented Business who, with knowledge that a person is a minor (under the age of eighteen), or who fails to exercise reasonable care in ascertaining the true age of a minor, knowingly allows such minor to enter or remain on the premises of the business is guilty of a misdemeanor. It is a misdemeanor for any person having responsibility for operation of a Sex-Oriented Business to allow any obviously intoxicated person to enter or remain on the premises of the business. (A.M.C. 18.54.030.050.0514 and A.M.C. 18.54.040.020)</i>
	5. A Sex-Oriented Business Permit is valid from the date of permit approval as long as the applicant and Sex-Oriented Business remains in compliance with the conditions of the permit and provisions of Chapter 18.54 of the Anaheim Municipal Code. (AMC 18.54.050)
	6. Any change in the nature or composition of the Sex-Oriented Business from one type of Sex-Oriented Business use to another type of Sex-Oriented Business use will render the Permit null and void. (A.M.C. 18.54.070.040)
	7. A Sex-Oriented Business Permit is valid only for the exact location specified in the Permit. (A.M.C. 18.54.070.050)
	8. The Sex-Oriented Business Owner must allow officers of the City of Anaheim and their authorized representatives to conduct reasonable unscheduled inspections of the premises of the Sex-Oriented Business for the purpose of ensuring compliance with the law at any time the Sex-Oriented Business is open for business or is occupied; provided that identification of the City representative may be required (A.M.C. 18.54.080.010).

I understand that providing incorrect, false or misleading information is grounds for denial of this application and revocation for the sex-oriented business permit. **I understand** that the operation of the aforementioned business must comply with the provisions of Chapter 18.54 of the Anaheim Municipal Code. (A.M.C. 18.54.080.020.0202)

I declare under penalty of perjury that I am the owner* of the proposed sex-oriented business, that all of the information upon this application, including the information submitted with this application, is true and correct to the best of my knowledge and belief. (A.M.C. 18.54.030.030.0301)

Signature: _____

Date: _____

Print Name: _____

Title: _____

**Note: The "Owner" (i) is the sole proprietor of the Sex-Oriented Business; or (ii) any general partner of a partnership which owns and operates the Sex-Oriented Business; or (iii) the owner of a controlling interest in a corporation which owns and operates the Sex-Oriented Business; or (iv) the person designated by the officers of a corporation to be the Permit holder for the Sex-Oriented Business owned and operated by the corporation.*

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SECTION B1: BUSINESS ENTITY INFORMATION AND LIST OF ADDITIONAL OWNERS/OFFICERS

BUSINESS ENTITY INFORMATION AND LIST OF ADDITIONAL BUSINESS OWNERS/OFFICERS

Is this a Sole Ownership? Sole Ownership

If checked, skip to Section III.

Is this a Corporation, L.L. C. or a Partnership? Corporation L.L.C. Partnership Other _____

If checked, attach copy of Certificate of Limited Partnership, Articles of Organization (L.L.C.) or Articles of Incorporation

State of Registration:	Registration Number:	Date of Registration:
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Name of the Corp., L.L.C., or Partnership (as shown in above documents):

Name of Responsible Managing Officer of Corporation, L.L.C. or Partnership:

If Corporation is checked, list each Officer, Director and each Stockholder holding more than five (5) percent of the stock in the Corporation below and provide detailed information on Section II-B for each individual;

OR

If L.L.C. or Partnership is checked, list each of the partners below, including limited partners or members, and provide detailed information on Section II-B for each individual.

Name:	Home Address:		
Date of Birth:	City:	State:	Zip:
Name:	Home Address:		
Date of Birth:	City:	State:	Zip:
Name:	Home Address:		
Date of Birth:	City:	State:	Zip:
Name:	Home Address:		
Date of Birth:	City:	State:	Zip:
Name:	Home Address:		
Date of Birth:	City:	State:	Zip:

Do any Applicants, Owners, Operators, Officers, Directors, or Stockholders holding five (5) percent or more of the stock in the Corporation or L.L.C., or any Partners or limited Partners of the Partnership currently have a Sex-Oriented Business Permit?

Yes No

If yes, provide detailed information for each individual in the next section.

Have any Applicants, Owners, Operators, Officers, Directors, or Stockholders holding five (5) percent or more of the stock in the Corporation or L.L.C., or any Partners or limited Partners of the Partnership previously held or previously applied for a Sex-Oriented Business Permit?

Yes No

If yes, provide detailed information for each individual in the next section.

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SECTION B2: ADDITIONAL OWNER/OFFICER INFORMATION (If applicable)

ADDITIONAL OWNER/OFFICER INFORMATION:

Name:	Alias or Maiden Name:		
Date of Birth:	Social Security No. or Resident Alien ID No:	Place of Birth:	
CA Driver's License No. or CA ID No.:	Other State License No. or ID No.:	State:	
Phone No:	Home Address:		
E-mail Address:	City:	State:	Zip Code:

ADDITIONAL OWNER/OFFICER RESIDENCE HISTORY:

Has the business owner resided at a different location (specified above) within the last five (5) years?

Yes No

If yes, list any previous addresses within the last five (5) years:

Start Date:	Address:		
End Date:	City:	State:	Zip:
Start Date:	Address:		
End Date:	City:	End Date:	City:
Start Date:	Address:		
End Date:	City:	End Date:	City:
Start Date:	Address:		
End Date:	City:	End Date:	City:
Start Date:	Address:		
End Date:	City:	End Date:	City:

ADDITIONAL OWNER/OFFICER EMPLOYMENT HISTORY:

Provide complete business, occupation, and employment history for five (5) years preceding this application:

Business/Company:	Location:	Start Date:	End Date:
Business/Company:	Location:	Start Date:	End Date:
Business/Company:	Location:	Start Date:	End Date:
Business/Company:	Location:	Start Date:	End Date:
Business/Company:	Location:	Start Date:	End Date:

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SECTION B2: ADDITIONAL OWNER/OFFICER INFORMATION (IF APPLICABLE)

ADDITIONAL OWNER/OFFICER SEX ORIENTED BUSINESS PERMIT HISTORY:

Does the business owner currently have, previously held, or previously applied for a Sex-Oriented Business Permit?

Yes No

If yes, provide information below:

Business Name:		Address:		
Start Date:	End Date:	City:	State:	Zip:
Business Name:		Address:		
Start Date:	End Date:	City:	State:	Zip:
Business Name:		Address:		
Start Date:	End Date:	City:	State:	Zip:
Business Name:		Address:		
Start Date:	End Date:	City:	State:	Zip:
Business Name:		Address:		
Start Date:	End Date:	City:	State:	Zip:

Have any permits been suspended, revoked, or denied?

Yes No

If yes, provide information below:

Location:	Date:	Revoked by whom (agency) and reason:
Location:	Date:	Revoked by whom (agency) and reason:
Location:	Date:	Revoked by whom (agency) and reason:
Location:	Date:	Revoked by whom (agency) and reason:
Location:	Date:	Revoked by whom (agency) and reason:

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SECTION C: DETAILED DESCRIPTION OF SERVICES PROVIDED AND HOURS OF OPERATION

DETAILED DESCRIPTION OF SERVICES PROVIDED AND HOURS OF OPERATION

Applicant must provide a detailed description of the type of services and entertainment and hours of operation.

Will there be Live Entertainment?

Yes No

Provide a detailed description of the proposed business activity *(including any entertainment)*:

Proposed Maximum Number of People Working at this Location *(all entertainers, security officers, bartenders, etc. including employees, independent contractors, proprietors, and volunteers)*:

Provide detail on staffing during proposed hours of operation:

Proposed Maximum Number of Patrons:

Proposed Days and Hours of Operation

Days of Operation	<input type="checkbox"/> MON	<input type="checkbox"/> TUES	<input type="checkbox"/> WED	<input type="checkbox"/> THUR	<input type="checkbox"/> FRI	<input type="checkbox"/> SAT	<input type="checkbox"/> SUN
Start Time	am / pm	am / pm	am / pm	am / pm	am / pm	am / pm	am / pm
End Time	am / pm	am / pm	am / pm	am / pm	am / pm	am / pm	am / pm

Is this a new building?

Yes No

Will you be charging an admission fee?

Yes No

If yes, provide the start time and amount of the admission fee:

Days for Admission Fee	<input type="checkbox"/> MON	<input type="checkbox"/> TUES	<input type="checkbox"/> WED	<input type="checkbox"/> THUR	<input type="checkbox"/> FRI	<input type="checkbox"/> SAT	<input type="checkbox"/> SUN
Start Time	am / pm	am / pm	am / pm	am / pm	am / pm	am / pm	am / pm
End Time	am / pm	am / pm	am / pm	am / pm	am / pm	am / pm	am / pm
Admission Fee (\$)	\$	\$	\$	\$	\$	\$	\$

Will food or beverages be sold?

Yes No

If yes, ensure that any applicable permits have been obtained from the Orange County Health Agency.

Will alcoholic beverages be sold?

Yes No

If yes, provide the Alcohol License Type: _____

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SECTION D: PROPERTY OWNER AND AGENT

PROPERTY OWNER INFORMATION:

Property Owner:	Company Name:		
Phone No.:	Address:		
Email Address:	City:	State:	Zip Code:

I have read and understand the obligations regarding the filing and processing of the attached application. Further, the information submitted as part of this application, including maps, plans, drawings, statements and answers contained herein, are in all respects true and correct. **I hereby certify** that I am the legal property owner of record or his/her authorized representative and acknowledge and authorize the person(s) named above as applicant and agent to represent me and bind me in all matters concerning this Application for a Sex-Oriented Business Permit. **I approve of the action requested.**

Signature

Date

AGENT INFORMATION (IF APPLICABLE):

Agent Name:	Company Name:		
Phone No:	Address:		
E-mail Address:	City:	State:	Zip Code:

I have read and understand the obligations regarding the filing and processing of the attached application. Further, the information submitted as part of this application, including maps, plans, drawings, statements and answers contained herein, are in all respects true and correct.

Signature

Date