

# **CONFIDENTIAL**

## **BACKGROUND INVESTIGATION QUESTIONNAIRE**

As an applicant for a position with this agency, you are required to complete this background questionnaire. This questionnaire supplements your Personal History Statement (PHS) and will be treated with the same confidentiality as your PHS.

Pursuant to the Americans with Disability Act (ADA), **you are not expected nor are you required to furnish any information in the questionnaire, which is of a medical nature.** For example, do not report any work absences, which were for illnesses or worker's compensation injuries. Any information that is medical in nature is not subject to disclosure during this portion of the process.

Please read and answer all of the questions. You are admonished to answer all of the questions truthfully and completely. If you are dishonest in your answers, fail to fully answer any question, or misstate any material facts, you will be disqualified from further consideration for this position.

The commission of one or more of the offenses listed on this questionnaire may not automatically disqualify you from consideration for this position. Public safety agency employees must demonstrate integrity and credibility as a witness in a court of law. Your responses to these questions will be evaluated and considered in relationship to your entire background. Remember, your responses are subject to verification by a polygraph.

**If you answer "Yes" to ANY question, you must provide a written explanation for each affirmative response. Each explanation must be on a separate Background Investigation Questionnaire Explanation Sheet. You must write your response, fully explaining the circumstances of each "Yes" answer.**

## **INFRACTION OFFENSES**

1. If you have committed any of the following infractions within the past seven years or since becoming employed with a public safety agency, please answer "Yes." If you have not, please write "No."
  - a. Violation of city or county Ordinances? i.e., Littering, drinking in public, curfew, urinating in public, animal leash laws, etc.) Yes  No

## MISDEMEANOR AND FELONY OFFENSES

2. If you have ever committed any of the following offenses, please answer “Yes” and provide an explanation on a Questionnaire Explanation Form. If you have not, answer “No.”
- |   |   |
|---|---|
| a. Petty Theft (including shoplifting)<br>Yes <input type="checkbox"/> No <input type="checkbox"/>            | n. Brandish a Weapon<br>Yes <input type="checkbox"/> No <input type="checkbox"/>                                    |
| b. NSF Checks (intentionally wrote a bad check)<br>Yes <input type="checkbox"/> No <input type="checkbox"/>   | o. Possess/Use Altered ID or License<br>Yes <input type="checkbox"/> No <input type="checkbox"/>                    |
| c. Hit and Run (left scene of a traffic accident)<br>Yes <input type="checkbox"/> No <input type="checkbox"/> | p. Defraud Innkeeper (fail to pay for food or services)<br>Yes <input type="checkbox"/> No <input type="checkbox"/> |
| d. Possess Alcohol as Minor<br>Yes <input type="checkbox"/> No <input type="checkbox"/>                       | q. Indecent Exposure (expose genitals in lewd manner)<br>Yes <input type="checkbox"/> No <input type="checkbox"/>   |
| e. Furnish Alcohol to Minor<br>Yes <input type="checkbox"/> No <input type="checkbox"/>                       | r. Possess Stolen Property<br>Yes <input type="checkbox"/> No <input type="checkbox"/>                              |
| f. Prostitution (pay for any sexual act)<br>Yes <input type="checkbox"/> No <input type="checkbox"/>          | s. Carry Concealed or Illegal Weapon<br>Yes <input type="checkbox"/> No <input type="checkbox"/>                    |
| g. Solicit Prostitute<br>Yes <input type="checkbox"/> No <input type="checkbox"/>                             | t. Assault or Battery (fight or threaten another)<br>Yes <input type="checkbox"/> No <input type="checkbox"/>       |
| h. Voyeurism (“Peeping Tom”)<br>Yes <input type="checkbox"/> No <input type="checkbox"/>                      | u. Hunt or Fish Without a License<br>Yes <input type="checkbox"/> No <input type="checkbox"/>                       |
| i. Impersonate Police Officer/Sheriff<br>Yes <input type="checkbox"/> No <input type="checkbox"/>             | v. Animal Cruelty (including neglect)<br>Yes <input type="checkbox"/> No <input type="checkbox"/>                   |
| j. Make Annoying or Prank Phone Calls as an Adult<br>Yes <input type="checkbox"/> No <input type="checkbox"/> | w. Resisting Arrest (includes running from police)<br>Yes <input type="checkbox"/> No <input type="checkbox"/>      |
| k. Bestiality (sex with animals)<br>Yes <input type="checkbox"/> No <input type="checkbox"/>                  |   |
| l. Vandalism (including graffiti)<br>Yes <input type="checkbox"/> No <input type="checkbox"/>                 |   |
| m. Illegal Gambling<br>Yes <input type="checkbox"/> No <input type="checkbox"/>                               |   |

**3. FELONY OFFENSES**

- a. Murder                      Yes  No
- b. Rape                         Yes  No
- c. Robbery                    Yes  No
- d. Arson                        Yes  No
- e. Forgery (falsified any type  
of document, check, license,  
currency, etc.)              Yes  No
- f. Embezzlement (Stealing  
money or property from an  
employer)                    Yes  No
- g. Child Abuse/Neglect  
                                    Yes  No
- h. Auto Theft                 Yes  No
- i. Credit Card Theft (including  
access numbers)            Yes  No
- j. Unlawful Sexual Intercourse (sex  
with a minor)                Yes  No
- k. Spousal Battery            Yes  No
- l. Burglary (breaking into a house,  
garage, vehicle, etc.)        Yes  No
- m. Grand Theft (including purse  
snatching, pick-pocketing)    Yes  No
- n. Kidnapping                Yes  No
- o. Any Sexual Activity with a Child  
                                    Yes  No
- p. Forcible Sexual Activity  
                                    Yes  No
- q. Aggravated or Felonious Assault  
(including assault with a deadly  
weapon)                      Yes  No
- r. Perjury (Lying under Oath)  
                                    Yes  No
- s. Welfare Fraud             Yes  No

## GENERAL QUESTIONS

4. Do you have any unregistered firearms? Yes  No
5. Do you own any Assault style weapons? (i.e., Uzi, AR-15, Mac 9, Mac 10, etc.)  
Yes  No
6. Have you ever discharged any firearm other than at an approved range, during the course of approved training, while hunting, or during military operations? Yes  No
7. Have you ever applied for a permit to carry a concealed weapon? Yes  No
8. Have you ever been detained, questioned, investigated, or arrested for suspicion of having committed a criminal act? Yes  No
9. Have you ever been questioned as a witness to any criminal investigation? Yes  No
10. Have you ever been contacted by any police or law enforcement agency for ANY reason not previously discussed? Yes  No
11. Have you ever carried, either on your person or in your vehicle, any type of weapon for protection, other than while you were employed as a peace officer or a member of the military on official duties? Yes  No
12. Have you ever been arrested or taken to jail while outside the United States? Yes  No
13. Have you ever been a member of, or associated with, a street or neighborhood gang, "tagging" crew, or party crew? Yes  No
14. Have you ever attended any street gang, neighborhood gang, tagging crew, or party crew function? Yes  No
15. Have you ever failed or been late in paying any child support or alimony obligations? Yes  No
15. Do you have any prejudices against any group based on their race, religion, ethnic origin, or nationality? Yes  No
16. Have you ever been a member or associate of a hate group? Yes  No
17. Have you ever harassed someone on the basis of their sexual orientation (i.e., taunting, name-calling, threats, intentional humiliation). Yes  No

18. Have you ever stalked another person? Yes  No
19. Have you ever mentally or emotionally abused someone in an intimate relationship? Yes  No
20. Have you ever mentally, emotionally, or physically abused a child? Yes  No
21. Have you ever used your position or authority to cultivate a personal relationship? Yes  No
22. Have you ever sexually harassed another person? Yes  No
23. Have you ever spent money for any illegal purpose (i.e, illegal drugs, stolen property, prostitution, bribery, gambling, etc.)? Yes  No
24. Have you ever been the subject of a restraining or stay-away order? Yes  No
25. Are you involved in ANY OTHER intimate relationships? Yes  No
26. Have you committed any forcible sex act (sodomy, oral copulation, etc.)? Yes  No
27. Have you ever committed a sexual act in public? Yes  No
28. Have you ever had sex with a member of your family (excluding spouse)? Yes  No
29. Have you in the past or do you now regularly associate with persons whom you know to have engaged in and/or been arrested for unlawful criminal activity? Yes  No
30. Have you ever committed any criminal offense, but were not arrested? Yes  No
31. Have you ever used someone else's name to avoid getting into trouble? Yes  No
32. Have you ever engaged in identity theft? Yes  No
33. Do you have any relatives or friends who are or have been incarcerated in a city, state, or federal prison or county jail? If yes, provide the known details, e.g., name, relationship, and crime committed. Yes  No

## **EMPLOYMENT HISTORY**

34. Have you ever been fired or asked to resign in lieu of termination? Yes  No
35. Have you ever quit a job without giving proper notice to your employer? Yes  No
36. Have you ever failed to complete a probationary period for any job? Yes  No
37. Have you ever been accused of sexual harassment, discrimination, or hostile work environment in the workplace? Yes  No
38. Have you ever received ANY disciplinary action, including an oral or written reprimand, demotion, denial of merit increase, reduction in pay, suspension with or without pay, or surrendering time off? Yes  No
39. Have you ever consumed alcoholic beverages during working hours or during a lunch or break period? Yes  No
40. Have you ever viewed pornographic websites while working? Yes  No
41. Have you ever had any problems with any of your supervisors? Yes  No
42. Have you ever had any problems with any of your coworkers? Yes  No
43. Will any employer or supervisor (past or present) give you an unfavorable recommendation? Yes  No
44. Have you ever had any conflicts or problems in your dealings with the public? Yes  No
45. Have you ever filed a false worker's compensation claim? Yes  No
46. How many sick days have you used in the past five years which were not due to illness?

## **DRIVING RECORD**

47. Has your automobile insurance ever been canceled for any reason? Yes  No
48. Have you ever been refused a driver license? Yes  No
49. Have you received a parking citation in the last two years? Yes  No
50. Have you ever been notified that you are responsible for a delinquent parking citation? Yes  No

51. Have you falsified any information on a driver license or identification card application? Yes  No
52. Has your automobile insurance ever been placed in an assigned risk category? Yes  No
53. Have you ever driven over 100 miles per hour? Yes  No
54. Have you ever engaged in a speed contest? Yes  No
55. Does your car violate any vehicle code sections (i.e, illegally tinted windows, no front or rear license plate, inoperative lights, cracked windshield, etc.)? Yes  No
56. Have you ever been a participant in a road rage incident (confronting, cutting off, following, fighting, and or/cursing at another driver)? Yes  No
57. How many times in your life have you been pulled over by the police?
58. Have you ever been stopped and given a warning by a peace officer? Yes  No
59. Have you ever had a traffic warrant for your arrest? Yes  No
60. Have you ever hit a parked car or other object and left without leaving a note? Yes  No
61. Have you ever possessed an open container of alcohol in a vehicle? Yes  No
62. Have you ever driven a vehicle without auto insurance? Yes  No
63. Have you ever falsified an insurance claim? Yes  No

**FOR APPLICANTS WITH EXPERIENCE IN LAW  
ENFORCEMENT EITHER AS A LATERAL POLICE OFFICER,  
MILITARY POLICE, OR SECURITY/LOSS  
PREVENTION OFFICER**

64. If no longer employed, would your former agency rehire you? Yes  No
65. Are you presently on any form of probation? Yes  No
66. Did you ever have a probation period extended for any reason? Yes  No
67. Have you ever been terminated, resigned, or failed a police academy? Yes  No

68. Do you have any administrative investigations pending? Yes  No
69. Have you ever been reduced in rank and/or pay while in law enforcement? Yes  No
70. Have you ever received any official penalty days off? Yes  No
71. Have you ever had a pay raise held as a disciplinary action? Yes  No
72. Have you ever received any unsatisfactory personnel ratings? Yes  No
73. Have you ever received any personnel or department complaint? Yes  No
74. Have you ever received any police brutality complaints? Yes  No
75. Have you ever used unnecessary and/or excessive force in the course of your duties? Yes  No
76. Have you ever been involved in an in-custody death or deadly force situation? Yes  No
77. Have you ever falsified or embellished any police report, security, evidence, or other official report? Yes  No
78. Have you ever “stretched the truth” or “added a little” to your testimony in any judicial proceedings? Yes  No
79. Have you ever perjured yourself under oath? Yes  No
80. Has any supervisor ever conducted any formal or informal investigations into your conduct? Yes  No
81. Have you ever lied to a superior or investigator regarding a personnel complaint or department investigation? Yes  No
82. Have you ever covered up for another officer accused of a wrongful action? Yes  No
83. Have you ever covered up for a friend or relative accused of a crime or wrongful action? Yes  No
84. Have you ever run unauthorized records for yourself, or for other persons against department regulations? Yes  No
85. Have you ever removed records without permission from an agency? Yes  No



86. Have you ever revealed confidential information to a friend or relative? Yes  No
87. Have you ever leaked confidential information to the press or media? Yes  No
88. Have you ever received compensation from the press or media for information or favors?  
Yes  No
89. Have you ever intentionally kept property taken from an arrestee? Yes  No
90. Have you ever taken property from vehicles or impounded vehicles for your personal  
use? Yes  No
91. Have you ever destroyed property or evidence? Yes  No
92. Have you ever failed to book property or evidence you have received? Yes  No
93. Have you ever kept alcohol taken from a citizen or arrestee? Yes  No
94. Have you ever had a drink on duty? Yes  No
95. Have you ever been in a fight as the result of drinking? Yes  No
96. Have you ever been in a fight while you were drinking, either on or off duty?  
Yes  No
97. Have you ever taken part in any sexual activity while on duty? Yes  No
98. Have you ever had sex with a prisoner? Yes  No
99. Have you ever stopped a driver and tried to date her/him? Yes  No
100. Have you ever carried any drug or look alike to plant on a suspect? Yes  No
101. Have you ever planted any drug or look alike on a suspect, or in his/her vehicle, or  
his/her home? Yes  No
102. Have you ever been a party to, or present when other officers have planted any drug or  
look alike in the possession of a suspect, in order to secure an arrest or conviction?  
Yes  No
103. Have you ever carried a drop or throw away gun or knife? Yes  No
104. Have you ever used your badge or Identification card as a means to avoid a traffic  
citation or any other criminal process? Yes  No

105. How many formal or informal citizen complaints have been made about you or any actions you did?

***List all complaints, dates of incidents, and the findings of the investigation(s) on a Background Investigation Questionnaire Explanation Sheet.***

106. Have you ever accepted anything for overlooking a violation? Yes  No
107. Have you had any claims filed with a public agency during your career in which you were named a party (including any settled for any reason)? Yes  No
108. Have you ever been listed as a defendant in any lawsuit filed in any local, state, or federal court? Yes  No
109. Have you ever been held in contempt of court in any civil or criminal action in any local, county, state, federal, or military court? Yes  No

### **ALCOHOL CONSUMPTION**

110. Have you ever reported to work under the influence of alcohol? Yes  No
111. Have you ever furnished; purchased for; or allowed minors under 21 years old to consume alcohol (includes throwing a party where minors are present)? Yes  No
112. Have you ever consumed and/or possessed alcohol when under the age of 21 years old? Yes  No
113. Approximately how many times in your life have you been drunk in public? (For purposes of this question, consider being drunk when you cannot care for yourself, need help walking, or may get arrested while in a public place.)
- Number of times:            Last time:
114. Approximately how many times in your life have you driven a vehicle while you were under the influence of alcohol? (For the purposes of this question, consider “under the influence” as being near or over the legal limit of .08% blood alcohol level, or when you may have been arrested if you were stopped by the police.)
- Number of times:            Last time:
115. Approximately how many times in your life have you operated a bicycle, horse, or watercraft (i.e. boat, seadoo, jet ski) while you were under the influence of alcohol? (For the purposes of this question, consider “under the influence” as being near or over the legal limit of .08% blood alcohol level, or when you may have been arrested if you were stopped by the police.)
- Number of times:            Last time:

**FOR APPLICANTS WITH MILITARY SERVICE**

116. In which branch of the military do/did you serve? And was/is it active or reserve?
117. List every base, fort, camp, station, ship, post, and location where you were assigned on the Background Questionnaire Explanation Sheet. Include all common and military addresses (i.e. Military District of Washington, Fort Myers, VA or USS Enterprise, Long Beach, CA.) Include dates of assignment.
118. Have you ever received any non-judicial punishment (Art. 15, Captain's Mast) including any punishment which was expunged or removed from your record? Yes  No   
*If yes, list the date(s) of offense(s), unit of assignment, and punishment imposed.*
119. Were you ever subjected to an Article 32 proceeding? Yes  No   
*If yes, list date, offense, investigating officer, and location for each such proceeding.*
120. Were you ever tried by a court-martial? Yes  No   
*If Yes, list each such proceeding to include where the court-martial was held, type of court-martial, date, charge, and specifications of each court-martial and the findings.*
121. Were you ever detained, arrested, jailed, or held by police or security forces in another country for anything other than a minor traffic offense? Yes  No   
*If yes, provide the date(s), location(s), police or security force involved and disposition.*
122. Were you ever denied security clearance, have a clearance revoked, suspended, or downgraded? Yes  No
123. While in the service were you ever reduced in grade or rank? Yes  No
124. While in the service were you ever AWOL? Yes  No
125. While in the service were you ever reported as being on unauthorized leave? Yes  No
126. When you left the service could you have re-enlisted if you wanted to? Yes  No
127. During your background investigation, is anyone likely to report you had any problems while in the military? Yes  No

## ILLEGAL DRUG USE

128. Have you ever used, experimented with, tried, consumed possessed, transported, controlled, and/or manufactured any of the following drugs or substances, except as provided for by a written prescription issued by a licensed physician? Yes No

TYPE OR NAME OF SUBSTANCE	FIRST TIME: MO/YR	LAST TIME: MO/YR	TOTAL # OF TMES
Hashish, Hash Oil			
Cocaine			
Barbiturates (downers)			
Amphetamines ("meth", "speed", u rs)			
Heroin			
LSD, STP			
Psilocybin, Peyote, Mushrooms			
Opium, Morphine, Base			
Steriods (injected or oral)			
Inhalants (glue, solvents, aerosols)			
Designer Drugs ("rave" drugs, Ecstas , GHB, etc)			
Nitrous Oxide ("lau hing as")			
Amyl or Butyl Nitrate			
Other			

NOTE: Drugs prescribed or used that have been prescribed by a licensed physician pursuant to Federal laws, need not be disclosed in this questionnaire. Recreational or experimental drug use is not protected under the Americans with Disabilities Act or state law.

## **ADDITIONAL DRUG QUESTIONS**

129. Have you ever tried, used, or experimented with any other illegal drug not listed on prior pages? Yes  No
130. Have you ever used a prescription drug not prescribed to you? Yes  No
131. Have you ever remained in a place where drugs, narcotics, or other illegal substances were being used? Yes  No
132. Have you ever allowed anyone to use or possess illegal drugs or narcotics in your presence, home, or vehicle? Yes  No
133. Have you ever held, kept or hidden drugs for someone else? Yes  No
134. Have you ever ingested anything you thought was an illegal drug? Yes  No
135. Have you ever worked under the influence of an illegal drug? Yes  No
136. To your knowledge, does any of your family, present circle of friends or acquaintances use any type of illegal drug? Yes  No
137. Have you ever illegally used drugs in the work place? Yes  No
138. Have you ever driven a vehicle while under the influence of marijuana or any other illegal drug? Yes  No

## **COMPUTER CRIMES**

139. Have you ever accessed a pornographic website that would be considered illegal, such as one involving children or animals? Yes  No
140. Have you ever committed any computer related crimes? Yes  No
141. Have you ever paid for any pornographic websites? Yes  No
142. Have you ever represented yourself as someone different while using the internet? (Also includes representing yourself as a different sex or different age.) Yes  No
143. Have you ever posted nude pictures or posted a nude web camera feed and/or link while on the internet? Yes  No
144. Have you ever hacked into a computer or website? Yes  No
145. Have you ever accessed any anti government websites? Yes  No

146. Did you or do you now have anything racist, improper, or illegal on your social networking page or personal website? Yes  No

147. Have you ever stolen information from a computer website? Yes  No

### **ADDITIONAL BACKGROUND QUESTIONS**

148. Have you ever been known by any other name other than the ones you have listed on your Personal History Statement (including any maiden names)? Yes  No

149. Have you been involved in any physical fights since the age of 18? Yes  No

150. Are you the subject of ANY court order, including child support orders, stay away orders, temporary restraining orders, permanent restraining orders, or any other type of order? Yes  No

151. Have you ever slapped, punched, kicked, threatened, or otherwise injured any spouse, roommate, or romantic partner? Yes  No

152. Have you ever had a criminal record sealed? Yes  No

153. Have you ever been reported as a missing or runaway person? Yes  No

154. Have you ever covered a crime for someone else? Yes  No

155. Have you experienced any financial problems in the last 12 months? Yes  No

156. Have you ever been suspended or terminated as a coach from a youth athletic league? (i.e. soccer, baseball, pop warner, basketball, etc. ) Yes  No

157. During your background investigation, is anyone likely to report that you have violent tendencies? Yes  No

158. During your background investigation, is anyone likely to report that you have problems with your temper? Yes  No

159. Would you have any reason to be concerned about an investigation into your loyalty to the United States? Yes  No

160. Are any of your relatives, friends, or associates connected to or sympathetic with terrorists or any organization detrimental to our government? Yes  No

161. Are you connected to or sympathetic with terrorists or any organization or individual that was and or is detrimental to our government? Yes  No

162. Have you, yourself, ever given any confidential information to any organization or individual that was detrimental to our government? Yes  No
163. Have you ever in your entire lifetime done anything that you are ashamed of? Yes  No
164. Has the fact that you want this job caused any conflict with your family? Yes  No
165. Have you ever been asked to take a polygraph examination? Yes  No
166. Have you deliberately omitted any information on your employment application or personal history background forms with this or any other agency? Yes  No
167. Can you say, in complete honesty, that you have answered each question truthfully? Yes  No
168. Did you in any way, cheat, lie, or commit fraud during the application or evaluation process or during **any** portion of a background check? Yes  No
169. Is there is anything else you feel the background investigator should know about you or your experience? Yes  No

### **MISCELLANEOUS PERSONAL INFORMATION**

170. Do you have any tattoos? (*If yes, please list each tattoo and where it is located*) Yes  No
171. Other than English, can you speak, write, and/or read any other language? (*If yes, please list what language and your abilities*) Yes  No
172. Do you have a spouse/girlfriend and/or boyfriend? (*If yes, please list name(s) and relationship*) Yes  No

### **CERTIFICATION**

I declare, under penalty of perjury, that all of the answers provided and statements made in this questionnaire are true and correct. I understand any misstatements of material fact, omissions, incomplete answers, or inaccurate responses will subject me to disqualification or dismissal.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Printed Name of Applicant

BACKGROUND INVESTIGATION QUESTIONNAIRE EXPLANATION  
SHEET

Question #

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